EQUIPMENT AUDIT COMMITTEE

Ref: LNCT/EAC/2020/02   Date: 25/08/2020

Objectives:

1. The design of space for laboratory experiences that follow the principles developed in this report would allow for flexible use of space and furnishings, combining features of traditional laboratories sand classrooms.

2. In budgeting for laboratories, it must consider the ongoing costs of equipment and supplies as well as the costs of building facilities.

3. Adequate facilities, equipment, and supplies for laboratory experience are inequitably distributed.

4. Maintaining student safety during laboratory experiences is a critical concern, but little systematic information is available about safety problems and solutions.

Responsibilities:

1. The Art of Experimentation: The institute laboratory should engage each student in significant experiences with experimental processes, including some experience designing investigation.

2. Experimental and Analytical skills: The laboratory should help the student develop a broad array of basic skills and tools of experiment.

If an Additional Audit is required

1. Equipment Management will follow the same process listed above to coordinate and conduct the audit.

2. If the department fails a second audit then an audit of the complete inventory for that custodial code may be scheduled.

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

EQUIPMENT AUDIT COMMITTEE

Composition:

S.No.	Name	Department	Designation
1.	Dr. Manju Khare	Electrical and Electronics Engineering	Chairperson
2.	Dr. Shaliendra Dwivedi	Mechanical Engineering	Member
3.	Dr. Sadhna Mishra	Computer Science Engineering	Member
4.	Dr. Rajeev Singh Parihar	Civil Engineering	Member
5.	Dr. Soni Chandhani	Electronics and Communication Engineering	Member
6.	Dr. Anjali Tiwari	Engineering Chemistry	Member
7.	Mrs. Ranjana Yadav	Chemical Engineering	Member
8.	Mr. Sushil Kumar	Information and Technology	Member
9.	Dr. Prabodh Sahai Saxena	Engineering Physics	Member

The duration of the committee is for one academic year during which they will meet at regular intervals to plan, discuss and execute the activities as per guidelines and submit its report to the management.

Principal

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. Director T&P / Incubation/ R&D
4. Dean Student Welfare (DSW)
5. HODs (All Departments)
6. Head, IT Infra
7. Registrar
8. Library