

No./LNCTS/TENDER/2024-25/01

Date: 17-02-2025

TENDER NOTICE

Sealed quotations/tenders are invited from reputed suppliers/firms/OEMs for the supply of the equipment/tools/consumables (list annexed herewith) to be procured for AICTE IDEA Lab at our institute for the Financial Year 2024-25, addressed to:

**The Principal, Lakshmi Narain College of Technology
& Science , Kalchuri Nagar,Raisen Road, Bhopal
(M.P)-462022**

Mere submission of quotation or lowest price for the items does not give any assurance for the work/purchase order. Quotation(s)/tender(s) must be separately submitted in original, clearly mentioning the validity period for the approved rate/basic price, all taxes, levies, installation charges, warranty period, discount (if any) along with any other costs thereon; failing which the tender will be summarily rejected.

The sealed quotation(s)/tender(s) clearly super scribing “TENDER FOR AICTE-IDEA LAB LNCTS Bhopal” should reach the Office of the Principal on or before 17:00 hrs of 09 March 2025 which will be the last date for submitting the tender. You are requested to go through the conditions laid down below carefully and submit the quotation as per these conditions. Deviation, if any, should be clearly stated.

You are requested to send a copy of your offer/quotation in the prescribed format by email to (Lnctsbhopal@Lnct.ac.in) on or before **17:00 hrs of 05 March 2025**. The date of opening the quotations will be notified later. The quotation documents are non-refundable. The Principal, Lakshmi Narain College of Technology & Science, Bhopal reserves the right to accept/reject any quotation without assigning any reason thereof.

We look forward to receiving your quotations and thank you for your interest in this project.

-s/d-

Principal

For display in college website and wide circulation

ANNEXURE-01: General Conditions

Delivery Place:

Bidder will supply and deliver the material in requisite number(s) at the premises of:

Lakshmi Narain College of Technology & Science
Kalchuri Nagar, Raisen Road, Bhopal (M.P.)-462022
Phone: 0755-6185353
email: Lnctsbhopal@Lnct.ac.in

Qualification Conditions:

1. Bidder should be authorized supplier/service provider of the quoted item/work and should submit the relevant documents/certificates.
2. Bidder should have experience of supplying such items and will have to furnish the details of previous supplies. Experience Certificate is a must (from customers/clients not earlier than 3 years).
3. PAN/TAN with a valid Trade License.
4. IT Return of last 3 years.

Bid Price:

1. The rates quoted should be firm, inclusive of duties, taxes, packing, forwarding freight, installation and commission charges, etc. The material should be delivered F.O.R. Institute site.
2. Each bidder shall submit only one quotation in the format supplied.
3. Bidder submitting more than one quotation for the same package will not be entertained.
4. All the columns and requisite information must be filled in the supplied format.
5. No overwriting should be done on the rates and units. The rates should always be mentioned in figures as well as in words. Any correction should be signed.
6. The warranty/guarantee period, facilities to service, descriptive literature of technical data, and drawing, if any, must be enclosed.
7. No claim for any tax or duty not stipulated in the tender will be admitted.
8. The delivery period (from the date of firm order) should be mentioned against each item. Ex stock offers will be given preference.

Submission of Quotations/Bid:

1. Quotation should have both specifications and price.
2. The following documents will be part of bid/quotation.
 - i. GST Number (Registration Certificate)
 - ii. Specification of Item (as applicable)
3. The financial part of the bid/quotation shall consist of rate/price on the company's/firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote item-wise.
4. A list of customers supplied with relevant items shall be appreciated.
5. Terms and conditions of the repair and maintenance contract should be specified wherever applicable.
6. Clarification, if any, should be sought from the Institute before submitting the tender.

Quotation Validity:

1. Quotation shall remain valid for a period of 90 days after the deadline specified for submission.
2. Unless otherwise stipulated, the tender will be valid for 120 days from the due date of the opening of the tender.

Evaluation of Quotations:

The Purchase Committee AICTE IDEA Lab LNCTS Bhopal will evaluate and compare quotations. It will check if the quotations are substantially responsive, that is, they:

- i. Are properly sealed and signed.
- ii. Confirm to terms, conditions, specifications, and quality parameters.

Award of Contract:

1. The Purchase Committee of AICTE IDEA Lab LNCTS Bhopal shall award the contract to the bidder whose quotations have been found to be substantially responsive, and who has quoted the lowest price and quality.
2. The Purchase Committee reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
3. The bidder whose bid is accepted will be notified of the award of contract by the Purchase Committee. The terms of the accepted offer shall be incorporated in the supply order.
4. Tender may be accepted in part or in full or it may be summarily rejected without assigning any reason.
5. The purchaser may extend the validity period by another 15 days in exceptional cases.

Order Placement:

1. Ordinarily, the payment is made after the goods have been received and inspected at the destination. In case the goods are rejected, these have to be removed by the bidder at his own cost. The rejected goods must be replaced by the bidder within 15 days of the dispatch of registered notice intimating that the goods have been rejected, failing which the order may be cancelled.
2. In case, the Principal/Coordinator desires to inspect the goods at the maker's premises, the bidder shall provide to the officer deputed for this purpose, all the facilities.
3. The payment will be made within 4 weeks after satisfactory demonstration/receipt of the goods as per the specification laid in the quotation.
4. White indent copy (marked original) of the order must be attached with the bill for payment/adjustment.
5. A video guide and instruction manual containing instructions for installation, operating instructions, circuit diagram, part list, and instruction for troubleshooting must be supplied and included in the cost of the equipment.
6. At least one-day free on-site training/demonstration and at least one-year free service of the goods should be provided.

Other Terms & Conditions:

1. The Principal, Lakshmi Narain College of Technology & Science, Bhopal reserves the right to advance/postpone/cancel the bid .The bidder will have to abide by the decision.
2. Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). The Personnel-in-Charge will certify the quality and quantity of the items supplied/work done as per specifications and recommend accordingly the extent of payment.
3. No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.
4. Quotation must be submitted on the printed letterhead of the bidder in the prescribed format supplied.
5. No payment will be made for any damage of goods supplied.
6. Mention taxes (GST) separately.

ANNEXURE-02: PROFORMA FOR TECHNICAL BID (PART-I)

S. No.	Particulars	To be filled by the tenderer
1	Name of the Agency	
2	Date of establishment of the Agency	
3	Detailed office address of the Agency with Office Telephone Number, Fax Number, Mobile Number, and Name of the contact person	
4	Whether the firm is registered under Company Act, partnership or proprietorship. (Copies of all certificates of registration to be enclosed)	
5	PAN/TAN Number (copy to be enclosed)	
6	GST Registration Number (copy to be enclosed)	
7	IT Return for last 3 years (copy to be enclosed)	
8	Experience Certificate is a must (from customers/clients not earlier than 3 years)	
9	Details of material/equipment supplied to government offices/institutes/industries, if any	
Place: Date:		Signature of the Bidder Office Seal

ANNEXURE-03: FORMAT OF FINANCIAL BID (Part - II)

Name of the firm/agency _____

Quotation for purchase

S. No.	Name of the Item	Features and Specifications	Brand/ Make	Quantity	Rate per Unit (including GST)	Amount (in Rs.)
1						
2						
3						
	Total					
Total Amount in Rupees (only)						

1. We agree to supply the above-mentioned items in accordance with technical specification for a total contract price of ` (in words Rupees) including taxes, transportation, etc., within ten days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.
3. We also agree and abide by the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

Contact No.:

Date:

**ANNEXURE-04:
EQUIPMENTS/ITEMS List to be procured**

S. No.	Name of the Item	Specifications	Quantity
1	Laser Cutter	Area:900mmx600mm, Material Support: ABS double color sheet, acrylic sheet, paper, leather, cloth, plastic, rubber, etc.,	01
2	3D Printer	Modeling Technology: FDM (Fused Deposition Modeling) Printing Size: 400x400x400 mm Printing Speed: 180mm/s and above Connectivity : USB, External devices Installation & commissioning	01
3	3D Scanner	Accuracy 0 to 1 mm	01
4	CNC Router	X,Y,Z working area -2400x1200x200mm	01
5	Mini Desktop Lathe cum Milling	-	01
6	Printed Circuit Board (PCB) Milling Machine	Effective working travel (X,Y,Z): 280(X)mm*390(Y)mm*55(Z) Machine Dimension: 615*485*390mm	01
7	PCB Prototype Machine	-	01
8	Coil Winding M/c motorized	Coil Winding Machine Semi Automatic Frequency 50HZ Voltage 220VAC	01
9	Computer Workstation	-	05